



# Campaign ToolBox

## Multiple Reporting Entity (minimum of 3) License Order Form

-----Delivery Information -----

→ Company name: \_\_\_\_\_

→ Name of contact person: \_\_\_\_\_

→ Address: \_\_\_\_\_

→ City, State, Zip Code: \_\_\_\_\_

→ Phone number with area code: \_\_\_\_\_

→ Contact e-mail address: \_\_\_\_\_

System ID Number (click Help > About Campaign ToolBox): \_\_\_\_\_

Reporting Entities  
(Continue on blank page)

1.	_____	320.00
2.	_____	N/C
3.	_____	N/C
4.	_____	40.00

**Campaign ToolBox edition:**     FL     KY     PA

5)	_____ Additional 90-day period(s) .....	
	\$80 per 90 days for 3 entities plus \$10 for each additional reporting entity.....	_____
6)	_____	_____
7)	_____	_____

**Total for this order**..... \_\_\_\_\_

**Additional Reporting Entities can *only* be added to a Multiple Reporting Entity license (indicated by an Option Code of "2"). A MRE license must be for a MINIMUM of 3 Reporting Entities. Please use the program in Trial Mode and check web site for OS information before ordering.**

Please complete and mail this form with your check to:  
Adjutant Workshop, Inc. • 2055 Bond Road • DeLand, FL 32720

**Credit (or debit) card orders please use the Adjutant Workshop web store for payment.**

While not required, you can request an invoice to make sure you have the correct amount before paying by check or on-line, and then pay using that invoice number.

Questions? See notes on Order Info sheet (next page) or call or email scm@adjutant.com  
**Please use only the current version of this order form (download from web site).**

Adjutant Workshop, Inc. • 2055 Bond Road • DeLand, FL 32720-4531  
Tel 386-822-9181 • <http://www.campaigntoolbox.com>

# Multiple Reporting Entity License - Ordering Information

## About the Multiple Reporting Entity License

1. Licenses purchased on this multiple entity order form are for use on a **single hard drive** and must match the System ID Number. They may not be transferred to another computer. If you need to use it on multiple computers or transfer it, you must purchase a regular single reporting entity license.
2. A single reporting entity license may NOT be converted into a multiple reporting entity license.
3. You may use it on a network; however, tech support does NOT include help with network issues.
4. If your computer fails or for some reason you need to transfer to a new computer, there may be a \$75 charge to issue new registration codes for all reporting entities licensed for that computer.
5. The license term for all reporting entities purchased under this license expire on the same date.
6. A MRE license may only be purchased for a minimum of 3 Reporting Entities.

## Payment

1. **To pay by check**, please make check payable to "Adjutant Workshop, Inc." and mail to the address shown on the order form.
2. **To pay by credit (or debit) card**, please use the Adjutant Workshop web store.
3. While not required, you can request an invoice to make sure you have the correct amount before paying by check or on-line, and then pay using that invoice number.
4. Payment in full by check or credit card must be received before a program registration code is issued.
5. Be sure to order for an expiration date late enough to close your account and file termination reports.
6. Any over-payment on a check is handled as additional days added to the program license.

## Return Policy (No Returns)

Once software has been ordered and the registration code issued, it cannot be returned for a refund or credit - no exceptions. See web site for OS information. If you have any question about the suitability of the program for your specific needs, please download and use the program in Trial Mode before ordering. Trial Mode allows you to test all features and functions of the program - the number of records permitted is restricted, and the Reports are created as samples only.

## Sales Tax

Sales tax is only due on all *tangible* items *shipped to a Florida address*. Since Campaign ToolBox is now avaby download only, we do not collect any sales tax.

## Other Notes

1. All program licenses are valid only through the program expiration date (see box below). After that date, no more records may be entered. Previously entered data is not affected.
2. License agreement is available on the web site and on request via phone or email.
3. Updates are available at no charge by Internet download. Some updates may be required.
4. Most orders are processed within 24 hours.
5. For Internet orders, invoices and codes are sent via email in Adobe Acrobat PDF format.
6. **Renewals for the same reporting entity will use the previous expire date as the starting date for the new order, so there is no penalty for sending in your renewal early and no advantage in renewing after the expire date. Orders placed 4 months or more after the expire date are considered a new order and the order date is used as the starting date.**

### Expiration Date

- The program license is sold in 90-day increments with a minimum of one year.
- The license term begins on the date of purchase (or renewal date) and ends on the same date the following year (or later if additional 90-day increments are purchased).