

Adjutant Software Customer Support Tech Notes

Document Title: Database File Access problems in Vista and Windows 7
Document Number: 041
Applies to: Campaign ToolBox – all versions

SUMMARY

The newer operating systems from Microsoft do not “like” to have database files located in the Program Files folder, and, in fact, that was never a very good place to keep them anyway. The newer versions of Campaign ToolBox have a default database file location of the My Documents folder, but database files created in older versions have a default location in the Program Files folder. This describes how to move the database file to a more “Windows friendly” location.

PROCEDURE

1. Start Campaign ToolBox and note the name and location of your database file.
2. Close Campaign ToolBox.
3. Use Windows Explorer or My Computer to Copy (or move) your database file to your My Documents folder (See Notes if you are unable to locate your database file).
4. Start Campaign ToolBox and click on “Close this form”.
5. Click on File > Open and browse to select your database file in your My Documents folder.
6. Close Campaign ToolBox and then reopen it. Make sure that the Opening Form shows that it is using the new location in your My Documents folder.
7. From the blank screen, click on Tools > Clear recently used files list. This will remove the old file location from the list of recently used files when you click on the File menu item.

NOTES

Windows 7 likes to hide files in the Program Files folder. If you cannot find it (even though it is definitely there), do the following:

1. Start Campaign ToolBox and click on Close this form.
2. Click on the menu item Tools > Copy data files to folder.
3. Browse around and select your My Documents folder and the program will copy your database file directly there. It will also copy several files with an extension of .LST . You can simply delete those files from My Documents, since you won't need them there.