

File Specifications for Florida Import Option
Expense Records

A	B	C	D	E	F	G	H	I	J
EntityType	Organization	LastName	FirstName	MiddleName	Suffix	Address	City	State	ZipCode
I, B, C, P, S, O	Text	Text	Text	Text	Text	Text	Text	Text	00000-0000
I		Washington	George	A.	Jr.	123 Mt. Vernon Rd., Suite 2	Jacksonville	FL	12345-6789
R	O	O	O	O	O	R	R	R	R
1	75	65	30	20	10	75	30	2	10

ROW 1 = Field/Column

ROW 2 = Field Description

ROW 3 = Data Format

ROW 4 = Sample Data

ROW 5 = Required/Optional for Importer to work. Some "Optional" fields are REQUIRED for reporting purposes.

ROW 6 = Maximum field size (in number of characters). Anything beyond that will be truncated.

The first row of the file must be a Header row. No other rows may be used for anything other than records (i.e., no notes or totals)
Fields are Tab Delimited.

Change Log:

04/09/14 Original release

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K	L	M	N	O	P	Q	R	S
TypeOfExpense	Purpose	CheckNumber	Date	Amount	SpecialElect	Office Code	District	Group
(See DS-DE list of codes)	Text	Text	MM/DD/YYYY	0.00	0 - 11	Text	Text	Text
MON	Yard sign material	4/10/1900	1/1/2014	250.00	0	GOV	6	2
R	R	O	R	R	R	O	O	O
5	100	6	10		2	5	5	5